

St. Peter's C of E Primary School



Payment of Governors' Allowances Policy

Date: Summer 2022
Next review: Summer 2023

Governors play a significant role in the leadership and management of schools. Governors give significant amounts of time to their work and may, on occasions, be out of pocket, even if their employer is one that gives time off with pay for governor duties.

Recognising this, the Education (Governors Allowances) Regulations 1999 allow maintained schools to pay legitimate expenses incurred by governors from the school's delegated budget. There is no legal obligation to pay such expenses; whether to or not is left to the discretion of each governing body.

Status

Statutory

Purpose

We believe that the governing body plays a key role in the success of the school. Individual governors should not be deterred from playing their full part because of incidental costs.

The Education (Governors Allowances) Regulations 1999 allow maintained schools to extend their schemes for paying governors' expenses from the school's delegated budget. At the full governing body meeting held on 15th June 2016, it was agreed that the following expenses could be claimed from that date on:

- childcare or babysitting (other than done by a resident and responsible person at the home address) at a rate of up to £5 per hour
- Travel expenses for Governor-related purposes at the Local Authority rate (currently 45p per mile), inc. parking as necessary
- care arrangements for a dependent (as above) at a rate of £x per hour - *(this will be dealt with on a case-by-case basis)*
- support for governors with special educational needs (e.g. audio equipment)
- support for governors whose first language is not English (translations)
- telephone charges, photocopying, stationery, etc.

Claims, with receipts, should be submitted to the headteacher who will check and authorise claims for £50 or less. Claims for more than £50 will be checked by the headteacher and authorised for payment by the FF&P Committee.

Relationship to other policies

This is referenced to the school's Single Equality Policy.

Arrangements for monitoring and evaluation

The governing body will monitor and evaluate the impact of the policy annually with reference to the attendance records of governors at meetings and to the total sum paid out.